



# PPE Gloves (Multiple Use)

Safety and Environmental Management System

SEMS 5-16

## Hand Protection (Gloves and other PPE)

The hands of SONOCO employees are exposed to cuts, abrasions, burns (from temperature extremes), and irritation from repeated use of cleaning chemicals.

Gloves are used to protect hands when doing various tasks. Hands are to be washed before gloves are put on and after gloves are taken off. Rings, watches, bracelets or other jewelry are never to be worn when using gloves.

When using a knife or cutting instrument	Cutting glove, kevlar type
When serving or handling food items	Disposable gloves, exam-type
Handling hot items (pots, pans and other food containers)	Oven Mitts (17" or 24")
When using cleaning chemicals	Rubber gloves, latex or latex-free
When making bunks, handling bed clothes, laundry	Rubber gloves, latex or latex-free
When handling dry ice (frozen CO 2)	Cloth gloves

## Sizing the gloves

The glove size can be determined by measuring the circumference of the hand around the palm area. The measurement, in inches, is the closest to the glove size. The chart below is representative of sizes offered:

Glove Size	XS	S	M	L	XL	XXL
Hand Size	6~7	7~8	8~9	9~10	10~11	11+

## Cut-resistant gloves (Kevlar type)

Use this type of glove when using a knife to cut food items or handling items with sharp edges, such as oven vents. Make sure the glove fits your hand tightly and you are able to grip the item to be cut. When using, wear it on the hand holding the item to be cut.

Inspect glove before use, discard and replace if torn or deteriorated. After each use, wash, sanitize and dry the glove. Order 2-3 per size at a time from the SONOCO Warehouse.

Hands are to be washed before gloves are put on and after gloves are taken off.



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## **Rubber gloves**

Gloves come in various kinds of rubber including latex (powdered and non-powdered), nitrile, and vinyl. These gloves provide protection for the hands when using the cleaning chemicals in the SONOCO inventory. Gloves should fit the hand and fingers snugly. Inspect them frequently, discard, and replace gloves if holes or tears develop. After working with cleaning chemicals, hold gloved hands under running water before removing the gloves. If gloves are reusable, i.e., rubber, they must be cleaned and sanitized before reuse. Store gloves right side out in a clean, cool, well-ventilated area to dry.

Hands are to be washed before gloves are put on and after gloves are taken off.

## **Vinyl and other examination type gloves**

These should be changed frequently during the workday and never reused. Dispose of gloves in regular household containers used for trash disposal.

## **Cotton gloves**

They should fit the hand and fingers snugly. Inspect them frequently, discard, and replace them if holes or tears develop. These gloves must be cleaned and sanitized as needed. Store gloves right side out in a clean, cool, well-ventilated area to dry.

An adequate supply of all types of gloves should be on each SONOCO operation.